



## **AVIS D'APPEL D'OFFRES / WFAD-RDC** **CALL FOR TENDERS / WFAD-DRC**

**-NUMERO DE REFERENCE DE L'OFFRE / REFERENCE NUMBER OF THE OFFER:  
WFAD-RDC/SoberYouth2020/Sida N°14032/01-03/ Mars 2023**

**-NOM DE L'OFFRE / OFFER: RECRUTEMENT D'UN CABINET OU D'UN CONSULTANT  
POUR UNE EVALUATION EXTERNE ANNUELLE DU PROJET « *Jeunesse Sobre,  
Communautés plus Saines: Transformer les Jeunes Violents à Kinshasa* » / **RECRUITMENT OF  
A FIRM OR CONSULTANT FOR AN ANNUAL EXTERNAL EVALUATION OF THE PROJECT  
"Sober Youth, Healthier Communities: Transforming Violent Youth in Kinshasa":****

**-DATE DE PUBLICATION / ADVERTISEMENT DATE: 16 MARS 2023 / 16th MARCH 2023**

**-DATE DE CLÔTURE / CLOSING DATE: 31 MARS 2023 / 31<sup>st</sup> MARCH 2023**

### **1. Procédure / Procedure**

Appel d'offres national / National call for tenders

### **2. Pouvoir adjudicateur / Contracting structure**

**WFAD – RDC / WFAD -DRC**

**Avenue Kalemie N° 08, Commune de la Gombe, Kinshasa /RD Congo**

### **3. Description du marché / Offer description**

Ce contrat de service vise la réalisation d'une évaluation externe annuelle.

Dans le cadre de son programme de la lutte contre les drogues en RD Congo, World Federation Against Drugs, WFAD en sigle, souhaite sélectionner un cabinet ou un prestataire afin de répondre à une évaluation externe annuelle du projet « **Jeunesse Sobre - Communautés plus Saines : Transformer les Jeunes Violents à Kinshasa** » financé par la Coopération Suédoise par le biais de l'Ambassade de Suède sous la supervision de World Federation Against Drug (WFAD).

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This service contract is for an annual external evaluation.

As part of its anti-drug program in the DR Congo, World Federation Against Drugs (WFAD) wishes to select a firm or contractor to conduct an annual external evaluation of the project "**Sober Youth - Healthier Communities: Transforming the Violent Youth in Kinshasa**" funded by the Swedish Cooperation through the Swedish Embassy under the supervision of World Federation Against Drug (WFAD).



#### 4. Nombre et intitulés indicatifs des lots / Number and indicative titles of offers

Le marché est composé d'un seul lot / The contract is about one single offer:

- Lot 1 – Evaluation annuelle « **Jeunesse Sobre - Communautés plus Saines : Transformer les Jeunes Violents à Kinshasa** »
- Offer 1 - Annual Evaluation “**Sober Youth - Healthier Communities: Transforming the Violent Youth in Kinshasa**”

#### 5. Autres renseignements / Additional information

La prestation devra être réalisée à Kinshasa / The service is to be provided in Kinshasa

#### 6. Durée et date de l'évaluation / Duration & date of evaluation

L'évaluation est prévue pour une durée de **15 jours** à dater de la signature du contrat entre les deux parties. **Tous les détails sur les TdR ci-inclus**

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The evaluation is scheduled for a period of **15 days** from the date the contract is signed by both parties. **All details on ToR included.**

#### 7. Remise des offres / Offers submission

• Les prestataires intéressés devront transmettre leurs offres à l'adresse suivante : **Avenue Kalemie N° 8/ Commune de la Gombe, Kinshasa** avec comme objet : **Avis d'appel d'offres WFAD-RDC/SoberYouth2020/Sida N°14032/01-03/ March 2023** au plus tard le **31/03/2023** à 17 heures locales.

Pour tout besoin d'éclaircissement ou demande d'informations supplémentaires, écrire aux adresses électroniques suivantes : [infodrc@wfad.se](mailto:infodrc@wfad.se) ; [aivaras.zukauskas@wfad.se](mailto:aivaras.zukauskas@wfad.se); [dandy.yela@wfad.se](mailto:dandy.yela@wfad.se)

Toutes les offres devront être présentées en deux copies – une originale et une copie- dans une seule enveloppe scellée.

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Interested service providers should send their offers to the following address: **Avenue Kalemie N° 08/ Commune de la Gombe, Kinshasa** with the subject: **Avis d'appel d'offres WFAD-RDC/SoberYouth2020/Sida N°14032/01-03/ March 2023** no later than **31/03/2023** at 17h00 local time.

For any clarification or request for additional information, write to the following email addresses : [infodrc@wfad.se](mailto:infodrc@wfad.se) ; [aivaras.zukauskas@wfad.se](mailto:aivaras.zukauskas@wfad.se) ; [dandy.yela@wfad.se](mailto:dandy.yela@wfad.se)

All offers must be submitted in two copies - one original and one copy - in a single sealed envelope.



Aucun employé de la **World Federation Against Drugs** n'a le droit de demander un paiement en espèces ou l'échange de faveurs de quelque nature que ce soit en contrepartie d'un traitement préférentiel dans le processus de sélection. Cela est contre la politique de WFAD et si vous êtes approché par un membre du personnel pour de l'argent ou des faveurs, ou si vous êtes empêché de quelque façon que ce soit à faire partie du processus, prière de contacter le Responsable de la mission ou de signifier par email la situation rencontrée à l'adresse suivante : [infodrc@wfad.se](mailto:infodrc@wfad.se)

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No World Federation Against Drugs employee has the right to ask for cash or favors of any kind in exchange for preferential treatment in the selection process. This is against WFAD policy and if you are approached by a staff member for money or favors, or if you are in any way prevented from being part of the process, please contact the mission Manager or email the situation to [infodrc@wfad.se](mailto:infodrc@wfad.se)

**World Federation Against Drugs – Bureau de la RDC / DRC Office**

**8, avenue Kalemie, Immeuble Anji, 5ème Niveau, Commune de la Gombe**

**Email : [infodrc@wfad.se](mailto:infodrc@wfad.se) Tél : +243 999964899**

**Fait à Kinshasa, le 16 mars 2023 / Kinshasa, 16<sup>th</sup> March 2023**

**Dandy YELA – Y'OLEMBA**

**Représentant Pays / Country Representative**



# Terms of Reference for the External Evaluation of the Programme

“Sober Youth-Healthier Communities: Transforming Violent  
Youth in Kinshasa” 2020-2023

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2023



## **1. INTRODUCTION/BACKGROUND**

### **1.1. Introduction - WFAD**

World Federation Against Drugs (WFAD) is a multilateral community of more than 390 member organizations in 66 countries worldwide. Members share a common concern that illicit drug use and precarious lifestyle is threatening the healthy development of families, communities, and government institutions throughout the world. It is our joint aim to strengthen prevention, increase access to treatment and promote recovery. The WFAD's work builds on the principles universal fellowship and human and democratic rights, and places particular focus on the rights and needs of women and children within. Currently, WFAD is implementing projects and programmes in Georgia, India, Belarus, and the Balkan region. Additionally, the organization has an operating country office in the Democratic Republic of the Congo, implementing the Programme "Sober Youth – Healthier Communities: Transforming Violent Youth in Kinshasa". The office, established in 2020 has been acting as the bulwark of WFAD efforts to contribute to the improvement of the situation on the ground in the DRC.

### **1.2. Sober Youth – Healthier Communities: Transforming Violent Youth in Kinshasa**

Since 2020, WFAD and WFAD- DRC Office have been implementing a development cooperation Programme "Sober Youth-Healthier Communities: Transforming Violent Youth in Kinshasa" in the DRC, funded by the Swedish Development Cooperation Agency (Sida). The programme aims at the recovery of at least 1000 violent youths (both male and female) commonly called "Kulunas" for their social reintegration and empowerment to contribute to peace and social cohesion in the city of Kinshasa. This project is implemented with local partners INTER-ACTIONS, DASOD and SYFES in addition to other municipal and institutional partners.

In addition to providing recovery and psychosocial support, the Programme also offers income generating activities to ensure a sustainable transition from precarious lifestyles. Furthermore, the Programme also seeks to strengthen local partners in areas of financial and project management, as well as more general capacity development to contribute to strengthening local actors in the country. An element of networking is added through the establishment of a Regional Network, allowing for communication and experience sharing outside of the DRC. WFAD, using its extensive global network is also providing its expertise in thematic capacity development to the partners of the Programme as well as other interested parties on the ground.



### **1.3. Context of Evaluation**

The purpose of the evaluation of the Programme should be two-fold. First, it should provide a multiple-level analysis of the activities already implemented in the period of 2020-2023, as well as the rate of success of the methodological approach in the Programme. Second, the evaluation is expected to provide WFAD with some guidelines for future interventions and activities, based on the needs and realities of the Programme's main target groups.

The evaluation is expected to be implemented as both a desk study, as well as a field visit to the DRC. Interviews should be done both with the representatives of the main target group of the Programme, key persons from the different partner organizations and representatives of other stakeholders that have participated in the Programme. Field visits could be planned in connection to and/or during common activities between WFAD DRC Office and the partners on the ground.

A draft of the evaluation report should be presented to WFAD by **24 April 2023**. WFAD and its partners should have a possibility to comment on the evaluation during this month. The final report should be presented by **30 April 2023**, both in written and through an oral presentation with WFAD and its partners.

## **2. THE ASSIGNMENT**

### **2.1. Purpose of Evaluation**

The purpose is to evaluate the performance of the "Sober Youth" Programme on multiple levels, both in terms of the Programme's effects on the main and secondary target groups, as well as on a more organizational level in terms of capacity development. The aim is to learn from the ongoing Programme and to look for ways to build and improve upon it in the upcoming efforts to extend and expand the intervention.

Recommendations shall include concrete conclusions for future development of the Programme as well as recommendations on what direction the Programme activities and partnerships could be expanded for successful results.

The specific directions of the Evaluation include:

1. To assess the overall impact of the Programme towards the main (youth and children from Kuluna gangs) and secondary target groups (local communities and stakeholders). This shall include an analysis of sustainability of methodology for keeping youths out of precarious lifestyles;



2. To evaluate the perceptions of the Programme among the main target groups as well as its correspondence to the needs on the ground. This should include the target groups ideas on how interventions and activities should be adapted and adjusted further for a more successful impact.
3. To assess the impact of the Programme to the local partner technical and thematic capacity development. This should include working Programme matrix, objectives, financial management system, and identified areas of improvement.
4. To gather and analyse the local partners' evaluation of the success of the methods, as well as suggestions on new methods and approaches.
5. To assess the progress, synergies and activities of the East Africa Regional Network.

## **2.2. Scope, Focus, and Limitations**

### **Priority tasks:**

- Assess the fulfilment of activities of the “Sober Youth” Programme in relation to its goals and objectives.
- Assess if the Programme objectives and activities are fully relevant to the actual realities on the ground.
- Determine the main areas of improvement for both the implementing organization (WFAD and its DRC Office) as well as the local partners.
- Outline how partners of the Programme and representatives of target groups view the further development of Programme interventions.

### **Development questions:**

- Are there any recommendations for Programme goals and methods in terms of contextual relevance?
- Are there any suggestions for new approaches to be employed to increase the effectiveness and sustainability of the Programme?
- Are there any concrete recommendations on strengthening the capacities of the local partners? If so, in which areas?

## **2.3. Structure of the Assignment**

A brief suggested plan of action is presented below. All assignments below should be included, though it can be adjusted, concretized, and revised in communication with WFAD:

- Introduction/planning meeting with WFAD and WFAD DRC Office.
- Desk study – analysis of plans, reports, and other documentation.



- Interviews with WFAD HQ and DRC Office members.
- Field visits, meetings, and interviews with partners and their representatives.
- Draft Report compilation – analysis of data, conclusions, and recommendations.
- Meeting with WFAD and WFAD DRC Office - planning and presentation of draft result and inputs/comments from WFAD and WFAD DRC Office.
- Presentation of the final version of the report, including conclusions and recommendations.

### 3. METHODOLOGY

#### 3.1. Methodological Directions

The type of Methodology should be suggested by the evaluator, but in any case both qualitative and quantitative methods will be combined to better assess how the project had effectively met both qualitative and quantitative initial goals. Though the evaluator will have his preference but the following approaches are suggested to be applied during the evaluation:

**Cost-Benefit Analysis (CBA):** A cost-benefit analysis technique will be used, CBA takes into account the costs associated with a project and compares them to the benefits that are expected to be gained.

**Focus groups:** A qualitative and participatory evaluation technique that will allow a carefully selected group of stakeholders to discuss the results and impacts of project's interventions. Focus groups will be facilitated by a moderator and include a variety of people coming from different sub-groups of stakeholders including the for beneficiaries and non-beneficiaries and results will be compared.

**Interviews:** A structured conversation, based on questions and answers, between the evaluator and a selected evaluation stakeholder (direct and indirect beneficiaries) will be conducted in the strict respect of counterfactual principle (i.e., having interviews with beneficiaries and non-beneficiaries).

**Case studies:** Case studies can be conducted in order to get a detailed picture of a specific example through an intensive analysis of documents, statistical data, field observations and interviews. Case studies will allow a detailed examination of the actual elements in line with the evaluation goals. The picture provided by a case study is often more reliable than the outputs from other tools in the context of the scarcity of basic data. Case studies will provide an in-depth point of view into a specific situation or area.





## **4. OUTPUTS AND REPORTING**

### **4.1. Outputs**

The evaluator is to produce the following outputs as a minimum:

- A proper work plan indicating methodological steps and schedule
- Draft and final report with analysis according to the said aim and focus, conclusions and recommendations
- Meeting with WFAD to present results.

### **4.2. Reporting**

The report shall be submitted in English. The evaluator shall submit one written copy as well as one electronic version. WFAD will have the right to use the content or part of the content of the report for other publications or purposes.

The evaluator should orally report to the contact person on a regular basis. Below a suggested list of such milestones is presented.

## **5. TIME SCOPE AND MILESTONES**

The volume of the assignment amounts shall be specified in the tender in terms of working days. A draft report shall be submitted by the latest **24<sup>th</sup> April 2023**.

### *Milestone 1 (Introduction)*

The parties should commonly discuss the mission and the work plan at the introduction.

### *Milestone 2 (Field visits)*

The evaluator is to present a final plan and interview questions in written. The evaluator is to meet with the contact person to discuss the plan and interview questions.

### *Milestone 3 (Draft report)*

The parties shall meet and discuss the recommendations and contents of the report.

### *Milestone 4 (Final report)*

The evaluator is to present and discuss the report with the WFAD.

## **6. BUDGET**

The evaluator shall specify the fee for the whole mission, covering all anticipated costs that the consultant defines in the tender including possible travels, all taxes, social costs and VAT. Estimated working hours should be defined. The amount for the evaluation that will be considered should be up to an equivalent of **160 000 SEK**.



The evaluator is to cover all costs with the fee specified for the mission.

## **7. QUALIFICATION REQUIREMENTS**

The consultant is to meet the following expectations:

- At least 5 years of experience as evaluator or a private cabinet.
- Extensive knowledge and experience from international development work.
- Knowledge and experience of youth issues, especially related to drug abuse and precarious lifestyles.
- A status officially recognized by the DRC authorities.

## **8. TECHNICALITIES**

### **8.1. Tender Procedure**

The assignment is subject to an open tender procedure. The tenders will be assessed considering the following aspects:

- The contents of the tender (that all the required information is enclosed).
- The qualifications and experience of the Evaluator.
- The methodology and approach proposed.
- The suggested cost for the tender.

Questions concerning the tender can be posed to the contact persons indicated below until the deadline for submission of **31<sup>st</sup> March 2023**. WFAD reserves the right not to accept any of the tenders submitted. In addition, WFAD reserves the right to take references on the proposed candidate. Short interviews may be held at WFAD office or by phone, as part of the recruitment process.

### **8.2. Documentation and Information Required**

Applying entities should present a profile (CV in the case of certified consultants) of relevant experience and background for the assignment and the following information:

1. A proper work plan and time specifications on the different parts.
2. A description of the approach and methodology applied,
3. Consultant fee per the mission, all costs included. Contract will be based on a fixed fee.

### **8.3. Submission Deadline**

The tender, including all required information is to be submitted to WFAD by email to [infodrc@wfad.se](mailto:infodrc@wfad.se) no later than **31<sup>st</sup> March 2023**. WFAD expects to have finalized the recruitment on **8<sup>th</sup> April 2023**.



## **9. CONTACT DATA**

For further information, please contact Mr. Dandy Yela at [dandy.yela@wfad.se](mailto:dandy.yela@wfad.se) and Mr. Aivaras Zukauskas at [aivaras.zukauskas@wfad.se](mailto:aivaras.zukauskas@wfad.se)

