

# TERMS OF REFERENCE FOR PROJECT EVALUATION

Evaluation of COD 1172 and COD 1178 – Democratic Republic of Congo

On behalf of Welthungerhilfe, SOBDC, and CRC, 15 September 2025

Ref.: LOG GOM 4130/09/2025

## 1. INTRODUCTION AND CONTEXT

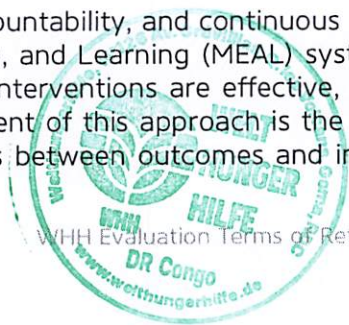
<b>Country:</b>	Democratic Republic of Congo
<b>Project title:</b>	Improving the socio-economic conditions and strengthening resilience of conflict-affected households and  Emergency aid to support the conflict affected population
<b>Project holder:</b>	Welthungerhilfe (WHH)
<b>Co-financer (line):</b>	NA
<b>Project period:</b>	November 2022 – December 2025 (COD 1172) and October 2022 – December 2025 (COD 1178)

### 1.1 Welthungerhilfe and partner organisations

Deutsche Welthungerhilfe e. V. is one of the largest non-governmental organizations in Germany working in the fields of humanitarian assistance and development cooperation. Established in 1962 as the German section of the United Nations’ “Freedom from Hunger Campaign,” it was one of the first international initiatives focused on eradicating hunger. Today, Welthungerhilfe’s work remains guided by its founding vision: All people have a right to a self-determined life in dignity and justice, free from hunger and poverty.

In line with its Strategy 2025–2030: Zero Hunger on a healthy Planet, Welthungerhilfe promotes systemic change through evidence-based, impact-oriented approaches that are environmentally sustainable and socially just. The organization works in close partnership with local actors and communities to strengthen resilience, ensure food and nutrition security, and advance the realization of rights and agency among people affected by hunger and poverty.

Welthungerhilfe is committed to program quality, accountability, and continuous learning. Comprehensive Monitoring, Evaluation, Accountability, and Learning (MEAL) systems are embedded across the program cycle to ensure that interventions are effective, context-sensitive, and continuously improved. A central element of this approach is the Defining Impact paper, which outlines how WHH distinguishes between outcomes and impact to



enhance clarity, credibility, and learning in its work. The organization fosters a culture of reflection, transparent sharing, and collaboration - ensuring that evaluations contribute to both organizational learning and broader sectoral knowledge.

Since being founded in 1962, it has provided funding of EUR 5.07 billion for more than 12,128 overseas projects in about 72 countries. In 2023 alone, WHH supported about 16.4 million people with its 630 overseas projects in 36 countries.

Welthungerhilfe (WHH) is a leading German humanitarian and development organization committed to achieving zero hunger by empowering vulnerable communities through sustainable solutions in food security, nutrition, WASH, and livelihoods. WHH in DR Congo is currently implementing over 10 projects aimed at strengthening the resilience of vulnerable communities in hard-to-reach areas across North Kivu and Ituri provinces in eastern DR Congo.

This year alone, our initiatives have reached over 375,000 underserved populations – including 50% women and 30% IDPs - with a combined budget of \$15 million from donors including the German Foreign Ministry for Economic Cooperation and Development (BMZ), the German Federal Foreign Office (GFFO), the German Development Bank (KfW), and USAID’s Bureau for Humanitarian Assistance (BHA).

With a strong emphasis on local ownership and collaboration, 90% of our projects are implemented in collaboration with around 10 partner local organizations based throughout eastern Congo in Goma, Lubero, Bunia, Djugu and Mahagi – and half are fully led by them. Our project portfolio includes emergency interventions, recovery efforts, and development initiatives—reflecting a comprehensive multi-sectorial approach that addresses both immediate needs and long-term resilience.

Gender and protection are crosscutting in all WHH projects. We prioritize the inclusion of women, girls, and marginalized groups, ensure access to safe WASH facilities, and work with local partners to deliver GBV referrals and psychosocial support. WHH also has a strong MEAL framework, including mobile-based data collection and participatory monitoring with community members.

Across our humanitarian, recovery, and development projects in eastern DR Congo, WHH has achieved significant impact:

- The large majority of women (95%) supported through emergency food and WASH interventions have improved their food diversity, while all developed or repaired water points are fully functional and clean.
- Recovery initiatives have empowered a substantial majority of youth and women (70%) to increase their incomes and improve their dietary diversity (50%).
- Our development projects have successfully enabled the vast majority of young people (90%) to establish their own agri-food businesses and achieve higher earnings, demonstrating sustained social and economic empowerment across communities.

WHH combines a systems approach for sustainable, locally driven development with a Humanitarian-Development-Peace Nexus (HDP Nexus, or Triple Nexus) approach that



bridges emergency relief and long-term resilience, ensuring communities move from crisis to recovery through integrated, durable solutions.

- Systems approach for long-term sustainability: Whether it's training women leaders, creating income-generating cooperatives, or protecting water sources with multi-actor platforms—every intervention is designed to be locally led, economically viable, and environmentally sustainable.
- HDP Nexus approach for crisis-resilient systems: WHH's emergency interventions are paired with long-term resilience-building, including market access, land advocacy, and social cohesion. In that way, communities transition from crisis to recovery through layered support instead of isolated interventions.
- Strengthening local systems for long-term impact: Beyond implementation, WHH promotes sustainable local leadership and invests in long-term capacity building for local NGOs, including training on financial management, MEAL systems, and compliance with humanitarian standards.

WHH actively participates in the Food Security, WASH, CASH, Nutrition, Health, and Protection Clusters in North Kivu and Ituri, contributing to needs assessments, joint planning, and coordination. Our work is designed to complement efforts by other INGOs and UN agencies, ensuring efficient use of humanitarian resources. WHH is also a member of Alliance 2015 and works in close collaboration with member INGOs ACTED, Concern Worldwide, and People in Need.

#### **Centre de Résolution Conflits (CRC)**

CRC is a peacebuilding NGO founded in 1993 in Ituri, with a vision of helping communities resolve conflicts peacefully as a basis for sustainable development. Its programme portfolio is focused on:

- **Community Mediation and Dialogue** – setting up community-based mediation structures, supporting inclusive dialogue between divided groups, and fostering mechanisms for nonviolent conflict resolution.
- **Training in Conflict Transformation** – strengthening the capacities of community leaders, youth, and women in negotiation, mediation, and conflict analysis, equipping them with tools to transform disputes constructively.
- **Economic Empowerment** – linking peacebuilding with livelihoods through savings groups, small business support, and cooperative initiatives that help reduce tensions over resources while improving household resilience.
- **Advocacy, research, early warning** and rapid response (EWRR) mechanisms to strengthen crisis prevention and the protection of vulnerable communities.

#### **Solidarité pour le Bien-être et le Développement Communautaire (SOBDC)**

SOBDC is dedicated to promoting community well-being and development in one of the most conflict-affected regions of the DRC. Operating in the context of recurring ethnic tensions in Ituri, its programme portfolio includes:



- **Community Mobilization for Local Development Ownership** – engaging citizens to take part in identifying priorities and managing community-led initiatives.
- **Multi-Sectoral Development** – interventions in education, health, and local infrastructure that improve access to essential services and strengthen community resilience.
- **Women’s Empowerment and Civic Participation** – supporting women’s leadership, participation in governance, and socio-economic empowerment.
- **Peacebuilding and Promotion of Democratic Values** – organizing dialogue, civic education, and awareness campaigns to strengthen peaceful coexistence and democratic practices.
- **Natural Resource Protection and Sustainable Management** – promoting sustainable agriculture, responsible use of natural resources, and community stewardship of land and environment to reduce tensions and support livelihoods.
- **Food security and nutrition**
- **Climate resilience and community protection**

## 1.2 The Project and its context

Eastern Democratic Republic of Congo is emerging from years of protracted conflict and instability that have disrupted livelihoods, displaced communities, and weakened social cohesion. Despite the region’s fertile land and strong agricultural potential, smallholder farmers face low productivity due to limited access to inputs, tools, and training. In parallel, local markets are fragmented, value chains underdeveloped, and basic services such as clean water and sanitation remain inadequate for large parts of the population. Women, youth, and persons with disabilities (PwD) are particularly disadvantaged, with reduced access to land, income opportunities, and decision-making spaces. At the same time, recurring tensions and unresolved disputes continue to undermine peace and community resilience.

### **Project 1: Improving the socio-economic conditions and strengthening resilience of conflict-affected households**

The project **Improving the socio-economic conditions and strengthening resilience of conflict-affected households** was designed as a transitional aid intervention with the goal of contributing to socio-economic stabilization and sustainable food and nutrition security for populations recovering from conflicts. This is done by promoting agricultural entrepreneurship, value chains and access to markets, improving food and nutrition security through improved agricultural practices, improving health through access to clean water and sanitation, and by promoting peaceful and inclusive coexistence.

**Region:** Mahagi and Djugu territories in Ituri province.

**Project duration:** November 2022 – December 2025

#### **Objectives**

The project pursues four interlinked outcomes:



1. Food and nutrition security is improved by increasing and diversifying agricultural production
2. The income of project participants, especially women and youth, is improved through the implementation of income-generating activities and the strengthening of value chains
3. Access to clean water and latrines is provided and good hygiene practices are implemented
4. Social cohesion and peaceful coexistence are strengthened

These outcomes are achieved through targeted outputs, including: diversification of smallholder production with animal husbandry and improved seeds; community training on nutrition and malnutrition management; establishment of cooperatives and value-addition enterprises; development of economic infrastructure; entrepreneurship support and micro-credit access for women, youth, and PwD; hygiene promotion and reliable access to WASH facilities; and the reinforcement of community-based conflict resolution structures.

#### **Main Stakeholders and Participants**

- **Direct beneficiaries:** Approximately 42,000 individuals (7,000 households), with 50% women, 30% youth where applicable, and 5% persons with disabilities (PwD).
- **Indirect beneficiaries:** About 44,000 residents in participating health areas benefiting from improved infrastructure, strengthened value chains, and social cohesion measures.
- **Institutional stakeholders:** National partner organization (CRC), around five local government directorates (MINAGRI, SENASEM, INERA, BCZ, Ministry of Water), and approximately 30 local community boards.

#### **Mode of Implementation**

The project uses a multi-sectoral approach combining agricultural support, livelihood development, nutrition and health promotion, WASH interventions, and peacebuilding. Key activities include:

- Diversification and improvement of smallholder agriculture, introduction of small-scale livestock, improved seeds, and cultivation techniques.
- Establishment of cooperatives and producer organizations, development of economic infrastructure, and access to entrepreneurial skills and micro-credits for youth, women, and PwD.
- Promotion of good hygiene practices, improved access to clean drinking water, and operation of latrines.
- Strengthening local mechanisms for conflict prevention and management to promote social cohesion.

#### **Economic, Social, and Political Context**

The project operates in a fragile context marked by:

- **Economic:** Destruction of agricultural assets and local markets, limited access to productive land, and disrupted trade due to insecurity.



- **Social:** Massive displacement, strained host communities, malnutrition, limited WASH services, and gendered vulnerabilities, especially for women and youth.
- **Political:** Presence of armed groups controlling territories, weak local governance, historic ethnic rivalries between Hema and Lendu communities, and ongoing instability affecting the return of IDPs.

The project was implemented alongside WHH local partner CRC, a locally-led peacebuilding NGO rooted in Ituri since 1993 with a vision to help communities resolve conflicts peacefully to enable integrated community development through Community Mediation and Dialogue, Training in Conflict Transformation, and Economic Empowerment.

## **Project 2: Emergency aid to support the conflict affected population**

The project **Emergency aid to support the conflict affected population** intends to provide rapid and timely relief in the sectors of 1) food and nutrition security, 2) access to basic WASH services and 3) other needs. The main objective of this intervention is to provide rapid relief to Internally Displaced Persons (IDP) who have lost their goods and livelihoods due to the persistent crisis in Ituri province.

**Region:** Mahagi and Djugu territories in Ituri province.

**Project duration:** November 2022 – December 2025

### **Objectives**

The project pursues two overarching outcomes:

1. **Improved living conditions** of conflict-affected populations in eastern DRC through access to non-food items (NFIs), food, adequate nutrition, safe drinking water, hygiene, and sanitation.
2. **Life-saving assistance** ensures that the most vulnerable displaced and conflict-affected households in North Kivu and Ituri are able to meet their basic needs.

These outcomes are achieved through targeted outputs, including: distribution of vegetable seeds and tools to IDPs and full agricultural kits to host households; training on nutrition-sensitive and emergency climate-smart agricultural practices; community sensitization on good nutrition practices and screening for acute malnutrition; emergency repair of water points and establishment of water user committees; construction of emergency latrines, bathing facilities, and handwashing points for the most vulnerable households; distribution of hygiene kits and implementation of hygiene promotion campaigns to prevent water-borne diseases; provision of unconditional multipurpose cash transfers to enable households to meet urgent needs; community sensitization on peaceful coexistence and dialogue; rapid multi-sectoral needs assessments and provision of multi-purpose cash assistance to the most affected households; and food assistance through cash or in-kind support for three months to cover urgent needs and ensure a minimum intake of 2,100 kcal per person per day.

### **Main Stakeholders and Participants**



- Direct beneficiaries: Approximately 62,500 individuals (10,400 households), including displaced persons and host families, with a focus on women, youth, and vulnerable groups.
- Indirect beneficiaries: Residents in surrounding communities benefiting from improved WASH services, nutrition support, and multipurpose cash transfers.
- Institutional stakeholders: National partner organization (WHH), relevant local government directorates, and local community boards in the implementation areas.

#### Mode of Implementation

The project uses a multi-sectoral approach combining food security and nutrition support, WASH interventions, and multipurpose cash transfers. Key activities include:

- Provision of food and nutrition assistance to vulnerable households, with support for identification and treatment of malnutrition.
- Promotion of hygiene practices, access to clean drinking water, and operation of latrines.
- Distribution of multipurpose cash transfers to cover basic household needs.
- Engagement with local authorities and community structures to coordinate interventions and ensure inclusive participation of women, youth, and vulnerable groups.

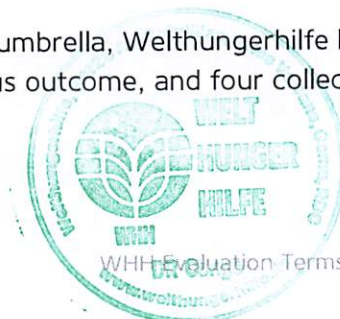
#### Economic, Social, and Political Context

The project operates in a complex and fragile context marked by:

- **Economic:** Severe food insecurity, limited access to markets and productive land, and high dependency on humanitarian assistance due to protracted crisis.
- **Social:** Massive displacement, strained host communities, malnutrition, limited WASH and basic services, and heightened vulnerability of women, youth, and other marginalized groups.
- **Political:** Weak state presence, ongoing insecurity, and a complex humanitarian landscape where local governance structures are limited in capacity, making coordinated humanitarian action essential.

The project was implemented alongside WHH local partner **SOBDC** dedicated to promoting community well-being and development in one of the most conflict-affected regions of the DRC. Ituri has been plagued by ethnic tensions, particularly between the Lendu and Hema communities, leading to cycles of violence and displacement. In response, SOBDC focuses on several key areas, including Community mobilization for local development ownership, Multi-sectoral development in education, health, and infrastructure, Women's empowerment and civic participation, Peacebuilding and promotion of democratic values, Natural resource protection and sustainable management.

As part of the implementation of the HDP Nexus umbrella, Welthungerhilfe has defined one Nexus convergence area, one collective Nexus outcome, and four collective sub-outcomes.



The convergence zone consists of the health areas of LOGO (MAHAGI territory) and RETHY (DJUGU territory).

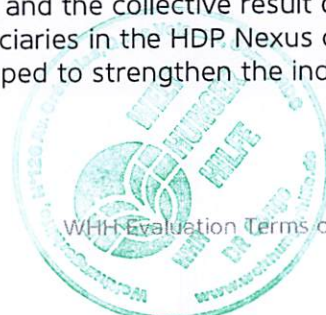
- **Collective HDP Nexus outcome:** By the end of the Nexus project (end of 2025), the most vulnerable populations (internally displaced persons, host communities) living in the convergence zone (Rethy and Logo) will enjoy their rights to food and nutritional security, drinking water, hygiene, and sanitation without discrimination and will improve their mutual understanding, appreciation of common challenges, and interactions based on common interests.
- **Collective sub-result 1:** By the end of the Nexus project (end of 2025), the most vulnerable populations (internally displaced persons, host communities) living in the convergence zone (Rethy and Logo) will have their rights to food and nutritional security restored without discrimination.
- **Collective sub-result 2:** By the end of the Nexus project (end of 2025), the most vulnerable populations (internally displaced persons, host communities) living in the convergence zone (Rethy and Logo) will have regained their rights to drinking water, hygiene, and sanitation without discrimination.
- **Collective sub-result 3:** By the end of the Nexus project (end of 2025), the most vulnerable populations (internally displaced persons, host communities) living in the convergence zone (Rethy and Logo) will have access to sustainable livelihoods and economic opportunities
- **Collective sub-result 4:** By the end of the Nexus project (end of 2025), the most vulnerable populations (internally displaced persons, host communities) living in the convergence zone (Rethy and Logo) will improve their mutual understanding, their appreciation of common challenges, and their interactions based on common interests.

## 2. EVALUATION PURPOSE AND OBJECTIVES

The reason for conducting this Evaluation is to better understand how WHH can improve on its HDP Nexus approach in future interventions based on the learnings of the impact of these two projects. The Evaluation is conducted at this time because the projects are coming to an end, and we want to understand how we can better design future HDP Nexus projects.

The Evaluation is expected to assess the projects along selected evaluation criteria, identify enabling and limiting factors, and identify lessons learned/recommendations/good practices.

Based on the use of all secondary and primary data and information, the evaluation will assess the achievement of the collective sub-results and the collective result of the project (the change in the living conditions of beneficiaries in the HDP Nexus convergence zone), as well as the approach and strategies developed to strengthen the individual and collective resilience of beneficiaries.



This will involve:

- Assessing the extent to which the objectives of the two projects have been achieved.
- Assessing whether the different approaches of the two projects have been truly effective and have contributed to sufficiently tangible change in terms of improving access to food and nutritional security, access to drinking water, access to hygiene and sanitation, and improving social cohesion and promoting peace.
- Assessing the extent to which the two projects complemented each other for greater collective impact.
- Document the lessons learned.
- Make recommendations for the development and improvement of future interventions and/or those currently underway in other projects.
- Examine the changes that the projects have brought about.
- Make suggestions that will guide decision-making for the next renewal, if possible.

In order to facilitate and/or contribute to effective decision-making for similar initiatives, this evaluation should provide an overview of the entire project.

### 3. SCOPE OF THE EVALUATION

This is a Final Evaluation of two projects implemented as a Nexus-Chapeau project. The Evaluation will look at the entirety of the project duration from October 2022 to December 2025 in Mahagi and Djugu territoires in Ituri province. Participants include key staff and partners who have worked on the projects.

### 4. USERS AND USES OF THE EVALUATION

The users of the Evaluation include Welthungerhilfe project staff, partners, Welthungerhilfe country office, Welthungerhilfe programming, existing and future donors. Welthungerhilfe country office will act upon the Evaluation results to design new projects with a HDP Nexus approach. The Evaluation will be used for decision making by the Welthungerhilfe country office, whereas the Welthungerhilfe project staff and partners will use it for adaptation and learning. Existing and future donors will receive it for information. The expected benefits of this Evaluation include a new Theory of Change and increased capacity around evaluation and evidence-based decision making.

### 5. EVALUATION CRITERIA AND QUESTIONS

The questions we would like to have answered with this Evaluation include:

#### 1. Relevance & Conflict Sensitivity

- To what extent have the projects responded to the priority needs of affected populations, including marginalized groups (women, youth, PwD, displaced/returnees, host)?



- Were interventions conflict-sensitive, addressing root causes of vulnerability, making positive contributions to local peace and conflict dynamics (e.g., Lendu–Hema tensions) while minimizing negative impacts (do no harm approach)?
- Were projects aligned with relevant local, national, and humanitarian/development/peace frameworks?

## **2. Coherence & HDP Nexus Integration**

- How effectively were humanitarian, development, and peace components coordinated and integrated (internally and with other actors)?
- Has the HDP Nexus approach added value compared to standalone interventions (e.g., in food security, WASH, or social cohesion)?

## **3. Effectiveness & Impact**

- To what extent have the projects achieved intended results across the main pillars (WASH, food/nutrition security, livelihoods, peace/social cohesion)?
- What tangible changes (positive or negative) have resulted for communities, particularly regarding resilience, security, and conflict mitigation?

## **4. Efficiency**

- Were financial, human, and time resources used cost-effectively and in a timely way?
- Did integrating HDP components improve efficiency or create duplication/challenges?

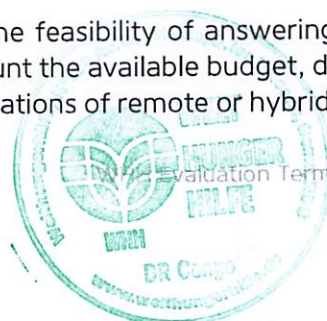
## **5. Sustainability & Local Ownership**

- Are the outcomes likely to be sustained through local/community systems, government, or CSOs?
- To what extent did the projects strengthen local capacities, participation, and leadership in service delivery, development planning, or conflict prevention?

## **6. Lessons Learned & Recommendations**

- What worked well in implementing the HDP Nexus approach in eastern DRC, and what should be replicated?
- What challenges or risks should be avoided in future programming?
- What practical recommendations can be made for donors, implementers, and local actors?

Proposals should include a brief discussion of the feasibility of answering the evaluation questions presented in this ToR, taking into account the available budget, data sources incl. Available data and documents, and potential limitations of remote or hybrid modalities (find



further information below). Where questions may be difficult to address fully, the proposal should suggest practical adaptations or prioritizations to ensure credible and useful findings.

## 6. EVALUATION DESIGN AND METHODOLOGY

WHH proposes the following evaluation design as a basis for discussion. These ideas are intended as guiding suggestions to ensure feasibility within the available budget and to address the outlined evaluation questions. Proposals are expected to reflect on the feasibility of these suggestions and may adapt, complement, or innovate on the proposed approach. Innovative methodological ideas and value-adding final products are particularly welcome. The final evaluation design and methodology will be agreed during the inception phase and documented in the inception report.

### Overall approach

The evaluation should follow a utilization-focused approach, generating relevant findings and actionable recommendations. Given the available resources, a lean but rigorous design is envisioned, combining a structured review of existing data with a targeted, qualitative component. The evaluation must be conflict-sensitive in design and implementation and should ensure the adequate representation of relevant perspectives.

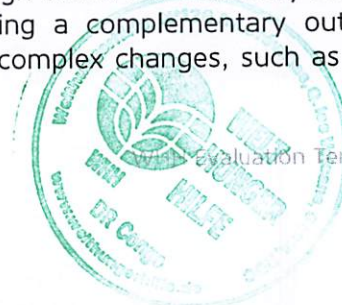
Given budget limitations and potential access constraints, WHH is open to the evaluation being conducted **remotely** or in a hybrid setup. In such cases, WHH staff may support the collection of primary data (e.g., facilitation of focus group discussions) under the remote guidance of the evaluator(s). Proposals are therefore expected to spell out concretely what support and involvement would be needed from WHH's side to realize the suggested design.

### Data Sources and Methods

The evaluation will rely primarily on existing secondary data, including project documentation, WHH's internal data, and especially the internal endline survey. Additional relevant sources, such as cluster reports, government strategies, or evaluations by other organizations, may also be consulted to contextualize findings.

To complement this, qualitative data collection is suggested to be conducted as part of this assignment and could potentially consist of:

- Key informant interviews (KIIs) with e.g. WHH staff, partner NGOs, local authorities, community leaders.
- Focus Group Discussions (FGDs) with e.g. different community groups who participated in the projects
- Optionally, in addition to the suggested design based on secondary data and qualitative interviews, proposals may consider including a complementary outcome harvesting component to capture hard-to-measure or complex changes, such as improvements in



social cohesion or community resilience. Incorporating outcome harvesting would provide a systematic way to identify and analyze these outcomes, explore how WHH interventions may have contributed to them, and enrich the lessons learned for future Triple Nexus programming.

- A sensemaking and co-creation workshop is proposed to address the “Lessons Learned & Recommendations” questions. This participatory workshop will validate emerging findings, facilitate stakeholder discussion of what worked well, and collaboratively develop practical recommendations for WHH, donors, and local actors. This workshop also promotes ownership of findings and ensures lessons are contextually relevant.

### Analysis

The analysis should allow for presentation of disaggregated findings, showing the project’s effects separately for male and female participants. Further disaggregation by age group or disability is desirable.

The methods and data sources should be triangulated for enhancing the validity of evaluation findings.

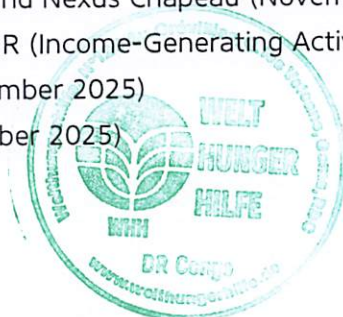
## ■ RESOURCES AND AVAILABLE DATA/DOCUMENTS

The available budget for this Evaluation is 10k EUR. Program staff at the country office in Goma will be available to support on the coordination of the Evaluation (Head of Programs, Deputy Head of Programs, MEAL Coordinator), while project staff will be available to support on Evaluation coordination, including with partners (Head of Project) in Mahagi (Ituri province).

The following data will be available for the data analysis:

### **Improving the socio-economic conditions and strengthening resilience of conflict-affected households:**

- CAP WASH and Nutrition (October 2022)
- Baseline Study (March 2023)
- Conflict Analysis (September 2023)
- PDM Agricultural Inputs (October 2023)
- Graduation Studies of the Poorest Project Participants (October 2023)
- Mid-Term Evaluation (April 2024)
- PDM Breeders (June 2024)
- Tracking of Indicators and Nexus Chapeau (November 2024)
- PDM Cash Grant for AGR (Income-Generating Activities) (August 2025)
- Gender Analysis (September 2025)
- Endline Report (November 2025)



**Emergency aid to support the conflict affected population in Ituri province:**

- CAP Wash and Nutrition (October 2022)
- PDM Inputs I (February 2023)
- Nexus CAP NUT (Nutrition) (May 2023)
- PDM CASH II (May 2023)
- PDM Cash IRUMU II (October 2023)
- PDM Agricultural Inputs Phase II (October 2023)
- Evaluation of Cash PDM Indicators Phase III (March 2024)
- PDM Inputs III (May 2024)
- Final Evaluation Phase III (September 2024)
- PDM Cash Nyarambe (February 2025)
- Mid-Term Evaluation IV (March 2025)
- Mid-Term Evaluation IV (March 2025)
- PDM CASH and Inputs V (June 2025)
- PDM CASH Rimba (August 2025)
- Endline Report (November 2025)

An endline survey will be conducted internally in November 2025. The resulting dataset and report will be made available to the evaluators and should be considered in the analysis for this assignment. While it is not mandatory, it is desirable that evaluators include some time in their workplan for data quality assurance of the survey.

## 7. MANAGERIAL ARRANGEMENTS / ROLES AND RESPONSIBILITIES

The Evaluation Manager will be the Deputy Head of Programs supported by the MEAL Coordinator at country office level in Goma. They will be in charge of elaborating the methodology with the consultant, and support on any logistical or coordination (including with key staff and partners) needs during the Evaluation. As mentioned above, proposals are expected to spell out concretely, especially in the event of a remote evaluation, what support and involvement would be needed from WHH’s side to realize the suggested design.

## 8. ETHICAL CONSIDERATIONS

WHH is committed to uphold the Core Humanitarian Standard on Quality and Accountability, the organizational Code of Conduct and strong safeguarding principles, especially on the Protection from Sexual Exploitation, Abuse and Harassment (PSEAH). These standards guide all activities carried out by internal and external stakeholders, and require that all actions respect the dignity, rights and safety of individuals, especially project participants and those in vulnerable situations.

The consultants(s) are expected to adhere to these principles throughout the evaluation process. This include but is not limited to:



■ **Respectful, non-discriminatory and safe interactions**

They must treat all participants with dignity and respect, regardless of gender, age, ethnicity, disability, sexual orientation, religion or other identity markers. They must actively avoid any behaviour that could be perceived as discriminatory, intrusive or intimidating. Extra care must be taken when working with children, women, persons with disabilities and other potentially at-risk groups to ensure that their participation is voluntary, safe and culturally appropriate.

■ **Prevent and report any suspected cases of SEAH in line with WHH's Policy against Sexual Violence.**

Evaluators have a duty of care to prevent any form of sexual exploitation, abuse or harassment during the evaluation. If any suspicion or disclosure of SEAH arises, it must be treated seriously and reported immediately through WHH's Reporting Channel: <https://welthungerhilfe.whispli.com/reportconcerns>. Evaluators must avoid any situations that could create a real or perceived power imbalance or misuse of authority.

■ **Sign WHH's Code of Conducts prior to the start of the assignment.**

Before the assignment begins, all evaluators must formally confirm their commitment to WHH's ethical standards by signing the organization's Code of Conduct, which sets clear expectations for professional and ethical behavior. Additional declarations related to safeguarding, data protection and PSEAH compliance may also be required.

In addition, the evaluator(s) must follow ethical standards for research and evaluation, such as:

○ **Consent**

The evaluator(s) must ensure that informed consent is obtained from all participants prior to any kind of data collection. This includes providing clear information about the purpose of the data collection, how the data will be used, and the voluntary nature of participation, including the right to withdraw at any time without consequences.

○ **Confidentiality**

All documents and data acquired from documents as well as during interviews and meetings are confidential and to be used solely for the purpose of the evaluation. Any deliverables as well as all material linked to the evaluation (produced by the evaluator(s) or the organisation itself) is confidential and remains at all times the property of the contracting party.

## 9. DELIVERABLES AND REPORTING DEADLINES

The following deliverables are expected to be produced by the evaluator(s):

#### ■ **Inception report and evaluation matrix**

The inception report (max. 5-7 pages for the main text without front page, table of contents and annexes; English language) should set out the planned design and methodology to meet the above-mentioned purpose and to answer the evaluation questions.

It should also reflect the limits of the suggested design and methodology and explore the feasibility for answering the EQ and reflect on the ToR, describe the overall approach of the evaluation and how data will be collected by providing an evaluation matrix breaking down the overarching evaluation questions, drafts of suggested data collection tools such as questionnaires and interview guidelines as well as a tentative evaluation schedule.

The inception report and the evaluation matrix follow standard outlines which will be provided to the evaluator(s) after contracting and needs the approval of the contracting party.

Deadline inception report incl. evaluation matrix: 27 October 2025

#### ■ **Data collection debriefing**

Debriefing notes/presentation outlining the most important observations from the data collection and reporting on any challenges faced during the data collection (2–4 pages).

Deadline: 14 November 2025

#### ■ **Sensemaking session**

Comprehensive power point slides (in French and English) summarizing important preliminary findings and recommendations and their presentation to key stakeholders to discuss. The discussion should inform the reporting and ensure recommendations will be actionable.

Deadline presentation: 21 November 2025

#### ■ **Evaluation report incl. higher-level project rating along selected evaluation criteria**

Evaluation report as draft and final (English language), 25–35 pages main text, including the executive summary but excluding the front page, table of contents and annexes). The evaluation report must contain an executive summary of a maximum of 5 pages and several mandatory annexes, incl. a mandatory project assessment based on the selected evaluation criteria. A template for the criteria assessment as well as an overall outline with key expected content for the evaluation report will be provided to the evaluator(s).



Moreover, WHH will share a Report Quality Checklist that WHH staff will use to assess the quality of the report. The evaluator(s) are encouraged to take a look at the checklist and ensure the report meets the WHH report quality standards. The final report needs the approval of the contracting party. In case of dissent there should be documentation of the matter.

Deadline draft report: 5 December 2025

Deadline final report: 2 January 2026

■ **Reporting of WHH Measuring Success Indicators**

A brief report on the relevant WHH Measuring Success indicators. The results of data analysis for the project-relevant quantitative Measuring Success indicators, along with qualitative insights into these results, may be included in the overall evaluation report. Additionally, a concise summary of qualitative findings, highlighting insights and reasons for observed changes in Measuring Success indicators should be reported separately using the following form: Measuring Success Qualitative Tools Reporting Template (office.com)  
Deadline: 2 January 2026

■ **Evaluation brief 2-pager**

A two-paged summary of the project, evaluation design and methodology, findings, conclusion and recommendations using a template provided by WHH.  
Deadline: 2 January 2026

■ **Management Response Matrix**

Management response matrix with actions derived based on the recommendations. A template will be provided to the evaluator(s).  
Deadline: 2 January 2026

■ **Photos:** The evaluator(s) should provide a digital file with at least 5 photos of the evaluation, including photos related to the evaluation process (e.g. of group discussions, interviews, final workshop). The photos should be submitted in a JPEG or GIF format. The informed consent of the person presented is a prerequisite.

Deadline: 2 January 2026

## 10. TIME FRAME / SCHEDULE

An initial tentative timeline for the evaluation is presented below. Proposals are expected to discuss the feasibility and include a workplan. The final timeline/workplan will be agreed upon jointly with the evaluator(s) and WHH.

Activity	Deliverable	Timing/Deadline
Inception/Planning	Inception Report	27 October 2025
Data collection Debrief	Data Presentation	14 November 2025
Sensemaking session	Powerpoint Slides	21 November 2025
Draft Evaluation Report	Draft Evaluation Report	5 December 2025



WHH Review & Feedback		19 December 2025
Final Evaluation Report with Annexes	Final Evaluation Report with Annexes	2 January 2026

The workplan should allow for time for coordination and regular communication with WHH throughout the assignment.

## 11. EXPERTISE OF THE EVALUATORS

- Education:
    - Master or PhD in Development Studies, Social Sciences, Humanitarian Assistance, Peace and Conflict Studies, or related fields preferably with training in Evaluation and Research Methods
  - Experience:
    - Professional experience in development project evaluation or research (minimum 3 years evaluations), incl. proven experience in evaluating integrated HDP Nexus interventions;
    - Proven experience in the analysis and processing of qualitative and quantitative data sensitive to gender and human rights (studies, surveys, data processing...);
    - Experience in working with local authorities, youth and women's organizations, NGOs and CBOs;
    - Good knowledge of the Ituri context;
    - Ability to conduct in-depth analyses and reach relevant conclusions in the specific field;
    - Ability to work as part of a team, to seek the advice of colleagues and partners and to value their ideas and skills;
    - Ability to plan, prioritize, and organize work and to meet deadlines;
    - Excellent communication and report writing skills;
    - Good computer skills (Windows, Word, Excel, PowerPoint, Internet, etc...);
  - Language skills:
    - Excellent command of spoken and written French and English (the language of the report);
    - Knowledge of local languages (Alur/Lendu) would be an asset.
- When planning to apply for the conduct of the evaluation as an evaluation team consisting of several team members, it is important that the team is gender-balanced and includes national evaluators or experts. Moreover, please note that a team is expected to collectively demonstrate the above-mentioned competencies. It is not necessary for each individual.

## 12. TECHNICAL AND FINANCIAL OFFER

Applicants have to provide a technical and financial offer.

- The **technical part** (max. 10 pages main text) includes:
  - Evaluation methodology: detailed explanation of how the evaluation purpose, criteria and questions will be addressed within the scope of the evaluation. The methodology should be proposed with the aim to meet the objectives outlined in this ToR and discuss its feasibility.



- Work plan: A clear and reasonable timeline of activities, aligned with the deliverables and ideally matching the overall deadlines mentioned in the ToR.
  - Team composition and roles: where applicable, an overview of the proposed evaluation team, including individual roles, qualifications, relevant experience and an indication of whether the team has worked together in any capacity before.
  - Feasibility and risks: Reflections on potential challenges and mitigation measures for the evaluation process.
- Full **CVs** of the proposed team members, including references, should be attached
  - Examples of **relevant previous assignments** and at least one **relevant work sample**, e.g. a final evaluation report or a relevant innovative evaluation product.
  - The **financial part** includes a proposed budget for the complete evaluation (plus the respective VAT, if applicable). It should include information on the fees per working day and the number of working days, ideally by evaluation stage. Any other expected costs (e.g. visa costs, costs for logistics, costs for workshops) should be clearly indicated. All prices shall be quoted in Euro (EUR/€).
  - **Proof of professional registration and taxation** is also required (e.g. by providing the evaluator(s) tax number).
- Please further note that:
- All insurances are the responsibility of the evaluator(s)
  - Soft copies of relevant documents will be provided by Welthungerhilfe
  - Welthungerhilfe staff will facilitate community entry and contacts to interviewees

Please note that the proposals received will be assessed according to the following key criteria:

Criterion	Weighting
Diplomas	10
Professional experience in development project evaluation	15
Working methodology	30
Analysis and processing of qualitative and quantitative data	30
Proven experience in the analysis and processing of qualitative and quantitative data sensitive to gender and human rights (studies, surveys, data processing, etc.)	15

Only bids with a score of at least 70 points out of a total of 100 points will be considered for financial analysis. The evaluation method used will be that of the best quality/price/time ratio (combined score). Account will be taken of the consultant's skills and experience, working methodology and financial proposal.



Please note that the awarding authority may exercise the option to invite the evaluator(s) who submitted the top-ranked proposals, based on the criteria outlined above, for an interview before the final selection is made.

### 13. SUBMISSION OF PROPOSALS AND COMMUNICATION

Offers must be signed or should include the phrase “valid without signature” and will be accepted by individual consultants, commercial companies, NGOs and academics.

The deadline for submission of proposals is **Wednesday, 15 October 2025, 4.30pm (Goma time)**.

The consultant must submit to the email address: [info.cod.goma@welthungerhilfe.de](mailto:info.cod.goma@welthungerhilfe.de).

#### VALIDITY OF THE BID

All bidders are bound by the price for their bids for at least 60 calendar days after the closing date of the tender. The bidder can only withdraw their bid within the bidding period by a written declaration.

### 14. AWARDING AUTHORITY AND CONTRACTING ENTITY

**Av. la corniche 170 | Quartier les volcans  
Ville de GOMA | Nord-Kivu | DR Congo**

The tender is valid without a handwritten signature.

Goma le 24/08/2025

Paul Henri Sedogo  
Project Manager



#### KEY REFERENCES /ANNEX

- TEMPLATE: STANDARD OUTLINE INCEPTION REPORT
- TEMPLATE: STANDARD EVALUATION MATRIX
- TEMPLATE: OUTLINE PROJECT EVALUATION REPORT
- TEMPLATE: STANDARD PROJECT ASSESSMENT BASED ON EVALUATION CRITERIA
- STANDARD CHECKLIST: EVALUATION REPORTING QUALITY
- TEMPLATE: STANDARD EVALUATION BRIEF 2-PAGER
- TEMPLATE: STANDARD MANAGEMENT RESPONSE MATRIX

## Welthungerhilfe Supplier Declaration Form

**Note:** This Supplier Declaration Form, including your certification by signature, is part of the qualification procedure for our suppliers and service providers. If you do not fully complete this form, you may be disqualified from the tender.

### 1. Supplier information

By signing the certification at the end of this Supplier Declaration Form, you confirm that all information submitted in sections 1.1 and 1.2 below is true and complete.

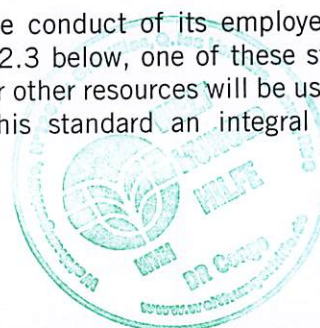
#### 1.1 Information about your business

Please provide the following information about your business and attach a copy of your company's legal registration document if available.

Business name	
Legal form <i>If the supplier is not a registered company, write "not registered."</i>	
Year founded	
Country where established	
VAT or registration number	
Bank details <i>Include the account holder's name, bank name, IBAN, SWIFT code, and currency used.</i>	
Physical address, email address, and website	
Contact Sales and marketing	
Range of products and services provided (Portfolio)	
Other information	

#### 1.2 Information about your managing officials

Welthungerhilfe upholds high moral standards regarding the conduct of its employees, partners, suppliers, and other service providers. As discussed in part 2.3 below, one of these standards is a condemnation of terrorism and a commitment that no funds or other resources will be used to support terrorists or terrorist activities in any way. Not only is this standard an integral part of how



Welthungerhilfe works, but it is also an expectation of our institutional donors and banks that we screen our suppliers and service providers against lists of known and suspected terrorists on a regular basis.

For this reason, we are required to collect certain information about the relevant decisionmakers of each supplier. In particular, we request information about your top 4 managing officials (e.g., executive board members, managing directors, or heads of department). Generally, these are the individuals listed on your company's registration document. If your company has fewer than 4 managing officials, please provide details for all of your managing officials and let us know this fact when submitting the form.

The data collected below will only be used for comparison with freely accessible international sanctions lists published on the internet and will be protected in accordance with applicable data protection laws. If you have any questions how your data will be processed or stored, please talk to your contact at Welthungerhilfe or send an email to [screening@welthungerhilfe.de](mailto:screening@welthungerhilfe.de).

Managing official 1			
Full name <i>(given name followed by middle and surname)</i>			
Nationality			
Address <i>(at a minimum, country of residence)</i>			
Gender <i>(optional)</i>			
Birthdate	Date:	Month:	Year:
Managing official 2			
Full name <i>(given name followed by middle and surname)</i>			
Nationality			
Address <i>(at a minimum, country of residence)</i>			
Gender <i>(optional)</i>			
Birthdate	Date:	Month:	Year:
Managing official 3			
Full name <i>(given name followed by middle and surname)</i>			
Nationality			
Address <i>(at a minimum, country of residence)</i>			
Gender <i>(optional)</i>			
Birthdate	Date:	Month:	Year:
Managing official 4			
Full name <i>(given name followed by middle and surname)</i>			
Nationality			



Address <i>(at a minimum, country of residence)</i>			
Gender <i>(optional)</i>			
Birthdate	Date:	Month:	Year:

## 2. Welthungerhilfe policy statement

### 2.1 Welthungerhilfe supports the goals of the UN Global Compact

The UN Global Compact is a strategic policy initiative for organizations that are committed to aligning their operations and strategies with the following 10 universally accepted principles in the areas of human rights, labour, environment, and anticorruption:

#### Human rights

- Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights; and
- Principle 2: make sure that they are not complicit in human rights abuses.

#### Labour

- Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;
- Principle 4: the elimination of all forms of forced and compulsory labour;
- Principle 5: the effective abolition of child labour; and
- Principle 6: the elimination of discrimination in respect of employment and occupation.

#### Environment

- Principle 7: Businesses should support a precautionary approach to environmental challenges;
- Principle 8: undertake initiatives to promote greater environmental responsibility; and
- Principle 9: encourage the development and diffusion of environmentally friendly technologies.

#### Anti-corruption

- Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

Further information about the UN Global Compact is available (in a variety of languages) at <https://www.unglobalcompact.org>

### 2.2 Welthungerhilfe adheres strictly to its own Code of Conduct

Welthungerhilfe's own Code of Conduct builds upon the principles of the UN Global Compact and is an integral lodestone in all of Welthungerhilfe's work. All Welthungerhilfe suppliers are expected to act in accordance with the values of our Code of Conduct, which are as follows:

- The highest standards of personal and professional conduct
- No religious or political activities when representing Welthungerhilfe
- No discrimination
- Responsibility for health and safety
- No sexual violence
- Child protection
- Responsible handling of personal data and information
- Responsible use of resources



- No supporting of terrorism or money laundering
- No corruption
- Avoiding conflicts of interest
- No work under the influence of alcohol or drugs
- No carrying of weapons
- Obligation to report concerns, suspicions, and knowledge of Code of Conduct violations

The full Code of Conduct is available at the following link:

<https://www.welthungerhilfe.org/about-us/transparency-and-quality/code-of-conduct/>

*By signing this Supplier Declaration Form, you explicitly agree to comply with these principles.*

### 2.3 Welthungerhilfe (WHH) renounces all forms of terrorism and money laundering

Welthungerhilfe renounces all forms of terrorism and will never knowingly support, tolerate, or encourage terrorism or the activities of those who embrace terrorism or money laundering. Consistent with guidance issued by the United Nations Security Council and the European Union, Welthungerhilfe is firmly committed to the international fight against terrorism and, in particular, against the financing of terrorism. Accordingly, Welthungerhilfe screens its suppliers and their relevant decisionmakers against lists of known and suspected terrorists to ensure that none of its or its donor funds are used, directly or indirectly, to provide support to individuals or entities associated with terrorism or money laundering. By submitting an offer, suppliers and service providers agree to this screening process, including the obligation to provide the information required to conduct the screening (see parts 1.1 and 1.2 above).

### 3. Supplier declaration

We, \_\_\_\_\_ (name of company) hereby declare that

- all of the information submitted in parts 1.1 and 1.2 above is true and complete;
- we are not in bankruptcy proceedings, in judicial insolvency proceedings, or in liquidation, and we have not ceased our commercial activities and are not in a comparable situation by virtue of similar proceedings referred to in the national legal provisions;
- we have not received a sanction by legally binding judgment for reasons that bring into doubt our professional reliability;
- we comply with our duty to pay social insurance contributions, taxes, and other levies in accordance with the legal provisions of the jurisdiction in which we have our office, the jurisdiction of the consignee, and the jurisdiction where the contract is performed; we assure that we will comply with the legislation applicable and common standards in terms of wages, social legislation, and occupational safety and health;
- we have not received a legally binding sentence due to fraud, corruption, participation in a criminal association, or another act directed against the financial interests of another legal or natural person;
- no serious breaches of contract due to non-performance of our contractual obligations have been ascertained in connection with another contract or a contract awarded from any institutional donor involved in development cooperation, humanitarian assistance, or other public financing work (hereinafter "institutional donor");



- g) we are providing you with all the information required to participate in a tender, and all information submitted in relation to this tender is true and complete;
- h) in respect of contracts that are ultimately paid for out of the funds of an institutional donor, no one has accused us of breach of contract due to gross violation of our contractual obligations;
- i) we have not been excluded as a contract partner by any institutional donor due to ethical issues;
- j) in the event we are chosen as the supplier for any Welthungerhilfe project, we assure to Welthungerhilfe, to any institutional donor involved in the project, and to auditors engaged by either Welthungerhilfe or such institutional donor that they will have reasonable access on demand to our business and accounting documents for the purpose of checks and audits;
- k) we respect basic social rights and condemn child labor;
- l) we understand that Welthungerhilfe will conduct a check to ensure that neither our company nor our top four managing officials appear on any lists of known or suspected terrorists issued by our institutional donors or the governments of which they are a part;
- m) we support the goals of the UN Global Compact; and
- n) we act in accordance with the values of Welthungerhilfe's Code of Conduct.

\_\_\_\_\_

Location, Date

\_\_\_\_\_

Name, Sginature

